

Memorandum

Date : January 3, 1996

To : Program Team and Alternative Development Team Members

From : Steve Yaeger, Program Deputy Director
CALFED Bay-Delta Program



Subject: Action Items From January 2nd Program Team Meeting

The following action items were identified at the subject meeting:

- Attendance of federal participants at PCT meeting on Thursday will be checked and a decision reached by 3PM about canceling (decision was made to reschedule).

Program Team meetings will commence at 9:30am on each Monday starting January 8th in order to give us additional time to get through our agendas

- Core Actions - more definitive criteria will be developed on what constitutes a Core Action. Lester and Steve will work with the consultants to tighten up the list based on the criteria.
- Alternative Descriptions. The following elements are to be added to each description as it is developed or - in the case of existing descriptions, modified as follows:

The first paragraph of each introductions to the alternative description needs to develop the thematic objective of the alternative showing the emphasis or vision of the alternative - what makes the approach different from the other alternatives.

The second paragraph of the introduction needs to describe how the actions which make up the alternative work together to advance the "theme" and to solve the problems and to satisfy the objectives. This discussion needs more specifics about the operation of the alternative - such as "the off stream storage component allows for moving a large percentage of the winter diversions from spring back to winter when there are less adverse impacts on the fishery".

The Key Action descriptions need to be tied back to the theme and need to describe how that action promotes the theme.

Core actions should be incorporated by reference and need not be redescribed in each

alternative description except where a core action implemented the "core level" is an integral part of making the alternative theme work. In most cases a short reference can be made to the fact that the alternative assumes that the core actions are implemented.

Each description needs to include a section, perhaps under the Preliminary Assessment part (suggested title something like "Operational Factors" or "System Functional Factors") which describes the operational scenario for the alternative. The Preliminary Assessment also needs to describe potential negative impacts of the alternative and also needs to identify elements of the alternative which need to be improved to address the negative impacts and the identified deficiencies of the alternative.

While we may not be able to produce refined graphics at this stage of the alternative development, it would be helpful if the team members that are developing alternatives would simply hand sketch diagrams of restoration areas, hydrographs that demonstrate the type of shifts in diversions the alternative accomplishes, and other such graphics that help describe what the alternative accomplishes and attach those to the description. These may be further refined as we move through the development and refinement process.

- The target submittal date for alternative descriptions is noon Friday, January 5th so that they can be reviewed and modified - if necessary - prior to the Program Team meeting on Monday January 8th at 9:30 am. Please submit hardcopy to Ron Ott and Steve Yaeger and an electronic copy to Ron.